



UNITED STATES FORCES KOREA INSTRUCTION

FKJ1

USFKI 1501.01A

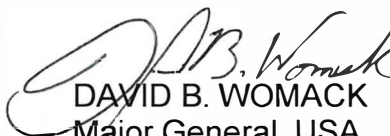
DISTRIBUTION: A

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EXCHANGE AND COMMISSARY PRIVILEGES ACCESS TO DUTY-FREE GOODS

References: See Enclosure E.

1. Purpose. This instruction prescribes policy to control use of both appropriated fund (APF) and non-appropriated fund (NAF) facilities of the United States (U.S.) Armed Forces in the Republic of Korea (ROK) that supply duty-free goods to authorized patrons. Restrictions concerning use of these facilities are in U.S. Public Law, Department of War (DoW)/Service regulations and the U.S.-ROK Status of Forces Agreement (SOFA).
2. Superseded/Canceled. This instruction supersedes USFK Instruction 1501.01, dated 30 June 2022.
3. Applicability. This instruction applies to all individuals, entities and their representatives authorized access to purchase duty-free goods, or tax-free goods in the ROK, United States Forces Korea (USFK) organizations, and all sales facilities established and authorized to dispense duty-free or tax-free merchandise under the U.S.-ROK SOFA.
4. Records Management. Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to AR 25-400-2 or applicable service regulations. Record titles are available on the Army Publishing Directorate website at <<https://armypubs.army.mil/>>.
5. Summary of Changes. This document has been substantially changed. Full review of its contents is required.
6. Releasability. Electronic Media Only (EMO).
7. Effective Date. This instruction is effective upon issuance.


DAVID B. WOMACK
Major General, USA
Chief of Staff

Enclosures:

- A – Responsibilities
- B – Access Control
- C – Revocation of Privileges
- D – Government Purchase Card (GPC) Program
- E – References
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ENCLOSURE A RESPONSIBILITIES

1. USFK Assistant Chief of Staff (ACoS) J-1

a. Provide policy oversight and management of the Duty-Free Access Program to include approval/disapproval of requests for exception to policy after proper coordination with the USFK Judge Advocate, USFK Provost Marshal, SOFA Secretariat Office and other appropriate offices as needed.

b. Organize and provide staff to accomplish the following functions:

(1) Conduct review of Component adherence to this instruction. This is completed through assistance programs to the components.

(2) Monitor staff functions and duty-free management-related activities for compliance with this instruction.

2. Duty-Free Working Group (DFWG)

a. The DFWG is comprised of representatives from USFK subject matter experts, Service components and installation/garrison activities. See Appendix A for DFWG membership recommended listing. The DFWG is chaired by USFK, Assistant Chief of Staff (ACoS) J1.

b. The DFWG is responsible for developing policies addressing duty-free issues including, black marketing and abuse/misuse of access privilege to purchase duty-free goods and developing recommendations for the command for appropriate action.

3. USFK ACoS Acquisition Management (FKAQ)

a. Verify the eligibility of Invited Contractor (IC)/Technical Representative (TR) personnel and their family members for access to duty-free goods.

b. Coordinate with commanders as needed and respond to violations of access to purchase duty-free or tax-free goods violations by IC/TR personnel.

4. USFK ACoS Provost Marshal (FKPM). Notify appropriate local authorities and commanders on credible reports of significant violations by their personnel (e.g. from ROK or Customs authorities).

5. USFK ACoS Public Affairs Office (PAO)

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a. Educate the USFK community on the importance of complying with this instruction, its enforcement, and disciplinary actions taken against violations (without disclosing their personally identifiable information) through news releases, American Forces Network-Korea, USFK Website, social media, and other means.

b. Respond to requests for information on SOFA provisions from civilian news media or other outside sources.

6. USFK Duty-Free Goods Sales Facility Managers

a. Ensure all sales are conducted within the spirit and intent of this instruction and the SOFA. Applicable facilities include those selling duty-free or tax-free goods, including exchanges, commissaries, and Morale, Welfare and Recreational (MWR) facilities.

b. Train employees quarterly on the requirements of this instruction and any authorized supplements. After coordination with the servicing civilian personnel office, consider appropriate disciplinary measures against employees who violate this instruction IAW civilian personnel instructions and applicable union agreements.

c. Establish procedures to ensure sales of duty-free or tax-free items are recorded accurately. Implement procedures to verify only authorized patrons enter Duty-Free Goods sales facilities IAW USFK policy. For small facilities (less than three cash registers) purchase media (authorized patron's ID card and credit card) will be checked at the cash register, prior to the transaction being entered into the Point-of-Sale system. When checking purchase media, sales facility employees must do the following:

(1) The name on the patron's ID card and debit/credit card must match. It is strictly prohibited for duty-free, authorized patrons to make purchases at any facility for any individual not specifically authorized access to duty-free goods.

(2) Check the expiration date on the purchase media. If the purchase media has expired, the employee must deny access.

(3) Employees should advise the individual presenting the expired purchase media that the purchase media requires renewal or replacement before access will be granted.

d. Small duty-free sales facilities are defined as sales facilities which have gross total sales or revenue of less than \$100,000 per year. These facilities are required to follow all rules including appropriate identification checks to verify people who are authorized patrons to purchase duty-free goods and have valid and non-expired identification.

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7. Component Commanders. Ensure all members of their respective organizations are aware of the contents of this instruction. Ensure appropriate action is taken against personnel who engage in activities which violate this instruction.

8. Installation Commanders. Coordinate requirements of this instruction with their respective installation retail outlets and enforce compliance.

9. Unit Commanders/First Sergeants/Chief Petty Officers or Civilian Equivalents

a. Oversee the unit's Access to Duty-Free Goods Program.

b. The unit commander or designated representative is responsible for briefing new unit members on the contents and provisions of this instruction. This requirement is in addition to any information that may have been provided at in-processing centers or other forums. Briefings must include the following:

(1) An explanation of how to properly dispose of duty-free goods IAW with this instruction and USFKI 2111.01, Transfer of Duty-Free Items, and any local commanders' guidance.

(2) Newly assigned unit personnel failing to receive this briefing or receipt of a flawed or incomplete briefing, does not constitute a defense to a charge of violating any of the provisions of this instruction.

(3) Notify applicable Military Criminal Investigating Organization (Criminal Investigating Division - CID, Air Force Office of Special Investigations - AFOSI or Naval Criminal Investigating Service - NCIS) of suspected duty-free goods violations. Coordinate and consult with the servicing staff judge advocate to ensure there is a proper legal basis for inspections of duty-free merchandise purchased by individuals.

10. USFK Personnel

a. Comply with this instruction and maintain Access to Duty-Free policies to prevent loss, theft, or unauthorized use or alteration.

b. Understand that access privileges to duty-free goods are not transferable to unauthorized family members or any other unauthorized patrons.

c. Restrict purchases to those items required for personal needs, the needs of authorized family members, and bona fide gifts IAW USFKI 2111.01, Transfer of Duty-Free Items.

d. Ensure salesclerks properly record purchases, void transactions and returns.

e. Report known or suspected violations of this instruction to the unit commander/supervisor and/or law enforcement personnel.

f. Dispose of items that are no longer serviceable or needed using the procedures outlined in USFKI 2111.01, Transfer of Duty-Free Items.

g. Individuals authorized commissary or Exchange privileges, and access will not sell or give away commissary or Exchange purchases to individuals, organizations, or activities not entitled to commissary or Exchange privileges, and they are prohibited from using commissary or Exchange purchases to support a private business. Purchasing duty-free goods for more than an authorized patron's or family's reasonable use or need is also an abuse of the access privileges to duty-free goods. These prohibitions do not apply to food served to guests of authorized personnel, to limited and occasional bona fide gifts to friends or family members, or to limited and reasonable donations to charitable organizations. Refer to AR 215-8 for more details.

h. Violations of these restrictions will likely result in adverse action, such as suspension and revocation of commissary privileges and/or access to installation duty-free retail outlets by the installation commander concerned. In addition, violators may be subject to appropriate disciplinary action under the Uniform Code of Military Justice for military personnel, and other applicable rules and instructions for civilians, including contractors and family members.

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ENCLOSURE B
ACCESS CONTROL

1. Authorized Patrons

a. The purchase of duty-free goods is controlled by the U.S.-ROK SOFA, and U.S.-ROK laws, regulations, and policies. In Korea, patrons allowed to purchase duty-free goods at the commissary and exchange facilities must be authorized in accordance with commissary and exchange regulations as well as the U.S.-ROK SOFA. Articles IX, XIII and XIV of the SOFA obligate the United States to make reasonable and practical efforts to restrict access to the commissary and exchange to authorized patrons and to take necessary steps to prevent abuse of the tax and customs-free privileges granted by the SOFA.

b. To meet our SOFA obligations, only authorized patrons are allowed to purchase duty-free goods from Commissary and Exchange facilities in Korea.

c. U.S. Passport holding visitors are authorized escorted access into USFK Commissary and Exchange facilities. On a case-by-case basis, access requests for groups may be approved. Only those Commissary and Exchange facilities under the responsibility of the approving installation commander may be authorized for escorted access. All visitors must be accompanied by an authorized patron. Visitors are not authorized to make purchases; nor may an authorized patron purchase duty-free goods for the visitors (i.e., non-SOFA personnel) without expressed written authorization from USFK J1.

d. The following categories of personnel are authorized and entitled to access duty-free goods:

(1) Members of the Armed Forces

(a) U.S. active-duty military

(b) An "active member of a reserve component" - on active-duty orders

(c) An "active reservist" - drills once a month, attends a 15-day annual training, and assigned to a unit in Korea

(d) Third-country armed forces assigned (permanently or temporarily) to the United Nations Command Military Armistice Commission (UNCMAC), Neutral Nations Supervisory Commission (NNSC), or United Nations Command (UNC)

(e) Members of the Civilian Component - Civilian persons working 20 or more hours per week or 40 or more hours within two weeks, who are in the employ of, serving with, or accompanying the United States Armed Forces in the Republic of Korea

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excluding persons who are ordinarily resident in the Republic of Korea

(2) U.S. citizen employees of non-DoW U.S. Government departments and agencies in an official capacity while in the ROK, if authorized by applicable DoW and service regulations governing commissary and exchange service operations and when consistent with SOFA requirements. Access to commissary facilities is governed by DoDI 1330.17, "DoD Commissary Program", and access to exchange facilities is governed by DoDI 1330.21, "Armed Services Exchange Regulations", and AR 215-8, "Army and Air Force Exchange Service Operation"

(3) Full-time, US citizen employees working in agencies supporting USFK. This category includes the American Red Cross (ARC); the Girl Scouts of the United States of America (GSUSA); the Boy Scouts of America (BSA); executive and professional staff of the United Service Organization (USO) who are on invitational orders and assigned duties (permanent and/or temporary) overseas; executive directors and associated directors of the United States Seamen's Organization (USSO); and Military Sealift Command (MSC) civil service marine personnel deployed to the ROK on MSC-owned and operated vessels. Access to personnel in this category will be subject to the requirements of applicable DoW and service regulations which govern authorized support to these entities.

(4) ICs and TRs when authorized under the terms of their contract and properly designated IAW, USFKI 4901.01, "Invited Contractors and Technical Representatives Program", Enclosure C, Chapter 4.

(5) Retired U.S. military drawing full retirement pay and benefits, Disabled American Veterans (DAV), and Medal of Honor recipients while in the ROK.

(6) Un-remarried widow/widower drawing full military benefits of a deceased US military spouse. Widows/Widowers that meet Korean law for common-law marriage, are not authorized access to Duty-Free Goods, unless the partner falls into one of the authorized categories in paragraph 1.d. above.

(7) Dependents of categories listed above, paragraph 1.d, except for civilian local hires.

(8) Full-time U.S. citizen employees of DoW and NAF agencies who are on Government Issued order of temporary duty/temporary additional duty (TDY/TAD) in the ROK. ICs/TRs, who meet the requirements in paragraph 1.d.(2) – (4), who are on Government Issued order of TDY/TAD in the ROK.

(9) A spouse who is pending divorce may retain privileges until the divorce is finalized provided the spouse's sponsor remains in Korea.

(10) Other persons and organizations with the express consent of the ROK Government in accordance with the U.S.-ROK SOFA Article XIII, Agreed Minute.

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Submit requests with justification for USFK to seek express consent from the ROK Government for access to duty-free goods through the supporting IA to USFK J1 (FKJ1- for staff review and processing).

2. Access to Duty-Free Goods Facilities

a. An individual who seeks to make a purchase from a Commissary or Exchange facility shall be positively identified as an authorized patron at the point of sale (cash register).

b. Documents required to make a purchase:

- (1) Members of the Armed Forces – CAC
- (2) Members of the Civilian Component – CAC
- (3) Invited Contractors (ICs) and Technical Representatives (TRs) – CAC
- (4) Retiree – Next Generation Uniformed Services Identification Card (Retired)
- (5) Civilians for DoW and NAF agencies on Government issued temporary duty/temporary additional duty (TDY/TAD) orders in the ROK – ID Card and orders
- (6) ICs/TRs, who meet the requirements in paragraph 2, Enclosure C on Government issued TDY/TAD orders in the ROK – CAC and orders
- (7) Korean National Employees – Base Access Card and AAFES (Defense Army and Air Force Exchange Services) credit card or GPC
- (8) DAV – ID Card and authorization memorandum
- (9) Dependent ID Card holders of assigned USFK personnel (military, DoW civilians, and USFK contractors) – DoW ID card
- (10) CG Form 2838 (Merchant Mariners Document) used by Merchant Marine personnel on visiting naval vessels
- (11) USFK Form 37EK (Application for Installation/Base Pass) used by Embassy Personnel – Department of State (DoS) ID card

c. Family members under the age of 10 are authorized access to duty-free facilities without parent or guardian, but not authorized to purchase unless they have valid DoW ID.

d. Dependents with a DoW ID, regardless of age, and their lawful guardian (as identified by a Power of Attorney) are authorized. Sponsors are required to manage

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their dependent's access to Duty-Free Goods privileges, allowing the Family Care Plan (FCP) guardian access only when the FCP has been implemented.

3. Limited Access to Duty-Free Goods.

a. Access may be granted under-certain officially sanctioned conditions (for example, DoDEA Far East events like school sporting events, student musical concerts, scouting jamborees, etc., sponsored by an USFK installation/garrison command). Requesters must send Request for a Temporary Access to Duty-Free Goods to their supporting IA and provide the inclusive dates requested, the official capacity of the visit, the status (DoW, family member, civilian, citizenship, location of sponsor, etc.) of each individual requesting access, and the sponsoring installation/garrison. Individuals are generally allowed to purchase basic subsistence during these events, such as food courts, snacks at AAFES "shoppettes", mini-marts, or other vendors on the installation. Excess purchases that would ordinarily exceed one individual's one-time consumption is not authorized.

b. Individuals not ordinarily permitted access to duty-free goods may purchase food and beverages for on-premises consumption at exchange food courts/eateries, USO, USSO and MWR facilities.

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APPENDIX A TO ENCLOSURE B
DoW CIVILIAN RETIREE ID TERMINATION MEMO



UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000

FEB 17 2023

MEMORANDUM FOR SENIOR PENTAGON LEADERSHIP
COMMANDERS OF THE COMBATANT COMMANDS
DEFENSE AGENCY AND DOD FIELD ACTIVITY DIRECTORS

SUBJECT: Department of Defense Civilian Retiree Identification Card Termination

Reference: Office of the Under Secretary of Defense for Personnel and Readiness
Memorandum, "Department of Defense (DoD) Civilian Retiree Identification (ID)
Cards," August 26, 2009 (copy attached)

Advancements in installation physical access control systems and procedures, and the implementation of the REAL ID Act, have eliminated the requirement for the Department of Defense (DoD) Civilian Retiree Identification (ID) Card authorized by the referenced memorandum. This memorandum cancels the referenced memorandum. Issuance of new DoD Civilian Retiree ID Cards will be terminated immediately. Previously issued DoD Civilian Retiree ID Cards will remain valid through August 31, 2023, and will not be reissued.

Procedures for access to DoD installations are established in Department of Defense Manual (DoDM) 5200.08, Volume 3, "Physical Security Program: Access to DoD Installations," and require all persons seeking such access to establish their identity, fitness, and purpose. In situations where an installation commander authorizes DoD civilian retirees limited use of morale, welfare, and recreation activities, as defined by Department of Defense Instruction 1015.10, "Military Morale, Welfare, and Recreation (MWR) Programs," that authorized use may provide the required purpose. DoD civilian retirees must present an acceptable credential, such as a REAL ID Act-compliant driver's license, and establish their fitness as described in DoDM 5200.08. Also as described in DoDM 5200.08, DoD civilian retirees making such authorized use, when they are in receipt of their retirement Standard Form-50, "Notification of Personnel Action" may enroll their REAL ID Act-compliant driver's license for future use at the installation Visitor Control Center to facilitate future visits to the installation.

The limited use of morale, welfare and recreation activities by DoD civilian retirees will remain at the discretion of the installation commander, subject to the DoD civilian retiree meeting the above-discussed identity, fitness, and purpose requirements for installation access.

A handwritten signature in black ink, appearing to read "Gilbert R. Cisneros, Jr.", is located below the main body of the memorandum.

Gilbert R. Cisneros, Jr.

Attachment:
As stated

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ENCLOSURE C
REVOCATION OF PRIVILEGES

1. Revocation of Privileges

a. Access to duty-free goods is a privilege. If abused, it may be suspended or revoked. Only the installation commander or designated representative (delegated to the deputy installation/garrison commander) may suspend/revoke access privileges to duty-free privileges. Suspension/revocation can be for any duration, including indefinitely.

b. Mandatory revocation. Access privileges must be revoked in wrongful transfer of duty-free goods cases that are directly connected with black marketing. If total revocation creates undue hardship, commanders may authorize limited privileges upon proper petition by the offending party. Proper petition requires more than a statement that the revocation action has created undue hardship.

c. If access privilege to duty-free goods has been suspended or revoked by an installation commander, then the suspension or revocation is applicable to all areas on the Korean peninsula.

2. Suspension/Revocation Procedures

a. Prior to suspending or revoking access privilege to duty-free goods, the following actions must be taken:

(1) The installation commander must provide the alleged violator a suspension/revocation letter, which outlines the reasons why suspension/revocation of privileges is warranted. The letter will also inform the alleged violator to submit rebuttal (or "show cause") in writing and submit any relevant matters to consider before making the decision to suspend or revoke the alleged violator's access privilege. A copy of the suspension/revocation letter must be forwarded to the individual's unit commander or senior supervisor and the servicing IA. If the alleged violator is a family member, a copy of the letter must be forwarded to the sponsor, and the sponsor's commander or senior supervisor.

(2) The alleged violator must be given seven calendar days to respond in writing to the suspension/revocation letter.

(3) The suspension/revocation letter, the facts and circumstances which caused the issuance of that letter, and the alleged violator's rebuttal matters, if submitted, shall be reviewed for legal sufficiency by the servicing Judge Advocate prior to the commander's decision on suspension/revocation.

b. Revocation period to determine if the member has violated their "no purchase"

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order.

c. If the installation commander determines that total suspension/revocation is too harsh and decides to partially suspend/revoke privileges, he/she may grant temporary and limited privileges. This temporary privilege is effective for a period of 30 days.

d. Upon completion of the suspension/revocation period, the violator must submit a written request for reinstatement of privileges to the installation commander.

(1) If the request is approved, the installation commander or designated representative will provide written notification of the reinstatement through the servicing Judge Advocate.

(2) If the request is disapproved, the installation commander must notify the violator, in writing, of the reason for the disapproval decision, provide the individual with a new revocation period, and appeal instructions.

e. If access privileges were suspended for an indefinite period, the installation commander or designated representative may review the suspension at his/her discretion or upon an annual submission of a written request by the violator. If, following the second annual review of an offender's indefinite suspension/revocation, the installation commander or designated representative determines that access privileges will not be reinstated, the offender will be sent written notification of permanent revocation.

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ENCLOSURE D

GOVERNMENT PURCHASE CARD (GPC) PROGRAM / UNITED SERVICE
ORGANIZATIONS (USO) PROGRAM

1. DeCA (Defense Commissary Agency) and AAFES personnel must verify the GPC holder's identity by comparing the name on the GPC card to the cardholder's CAC. At AAFES facilities without entry control checkers, the GPC holder will present his/her ID, and the GPC Order and Receipt Form at the cash register. DeCA and AAFES personnel will verify to ensure those purchases are identified on the Unit Purchase Request. Goods purchased with GPC are not authorized for personal consumption or use.
2. DeCA and AAFES personnel must verify the USO KN/LN employee's identity by comparing their gate pass ID and the USO credit card (name on the gate pass and USO credit card must match). LN purchases will not be tracked, however, purchases using Organizational Credit Cards will be retrievable as needed.

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ENCLOSURE E

REFERENCES

- a. 10 U.S.C. § 2489, "Overseas Commissary and Exchange Stores: Access and Purchase Restrictions"
- b. U.S.-ROK Status of Forces Agreement (SOFA), 9 July 1966
- c. AR 215-1 "Military Morale, Welfare, and Recreation Programs and Nonappropriated Fund Instrumentalities", 24 September 2010
- d. AR 215-8, "Defense Army and Air Force Exchange Service Operations", {DAFI 34-110(I)}, 14 July 2023
- e. USFKI 2111.01 Series, "Transfer of Duty-Free Items"
- f. USFKI 5200.08 Series, "Installation Access Control"

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GLOSSARY OF TERMS AND ABBREVIATIONS

PART I. TERMS

Area/Garrison/Installation Commander. The commander in each of the seven geographical areas in the ROK. The Area/Installation Commanders are responsible to the Commander, USFK, for enforcing USFK Instructions within their garrison/installation.

APF Intermittent Employee Definition. An intermittent work schedule is appropriate only when the nature of the work is sporadic and unpredictable so that a tour of duty cannot be regularly scheduled in advance.

Black Marketing. The act of reselling duty-free goods purchased in USFK duty-free facilities to persons not authorized access to duty-free goods, except as provided in applicable regulations.

Controlled Items. Accountable items controlled by recording their purchase using a point-of-sale system.

Controlled Item Inventory. An inventory of controlled items conducted by the unit commander or investigative officer where the purchaser of the items is expected to physically present each item or show documented proof of proper disposition IAW USFKI 643-2, or of export from the ROK.

Duty-Free Goods. Goods that are imported into or purchased in the ROK free of duties or taxes.

Duty-Free Retail Outlets. Sales facilities operated on USFK installations or from USFK installations (such as mobile facilities) that sell items/products imported into the ROK without being charged import duties. Includes all AAFES facilities, commissaries, Class VI stores, and all MWR facilities selling such goods.

Family Member/Dependent. A (1) spouse; (2) unmarried children, stepchildren or wards under 21, or wards under 23 who are enrolled in and attending class in a full-time course of study at an approved institution of higher learning if they are dependent on the sponsor for over half of their support; and (3) parents, parents-in-law, and parents by adoption who are dependent on the sponsor for over half their support and who reside in a household maintained by or for the sponsor. Dependency determination is made by the Defense Accounting and Finance Service (DFAS).

Family-Size Duty-Free Privileges. Privileges normally provided to families. These privileges cover all items, and the sponsor and authorized family members registered in Defense Enrollment and Eligibility Reporting System (DEERS) are granted privileges.

Guest. This term means bona fide guests. A bona fide guest is a person who is

specifically and personally invited by an authorized patron to use or access a duty-free facility (including golf courses). Bona fide guests must accompany the authorized patron when using the facility to which the invitation was extended. To be considered a bona fide guest, the circumstances must be clear that the authorized patron's personal relationship to the guest is the motivation for the invitation. Individuals who are not known to the authorized patron (e.g., individuals introduced to or referred to an authorized patron by a private organization or third party solely for the purpose of facilitating access to a duty-free facility) are not bona fide guests.

Identification (ID) Card. A card, often bearing a photograph that serves to identify a person, to prove his/her age, benefits, affiliation and agency.

Individual Duty-Free Privileges. Privileges are normally granted to single individuals or accompanied by family members who are under the age of 21.

Invited Contractor. As defined in Article XV of the U.S.-ROK SOFA. Persons, including (a) corporations organized under the laws of the United States, (b) their employees who are ordinarily resident in the United States, and (c) the dependents of the foregoing, present in the Republic of Korea solely for the purpose of executing contracts with the United States for the benefit of the United States armed forces or other armed forces in the Republic of Korea under the Unified Command receiving logistical support from the United States armed forces, who are designated by the Government of the United States in accordance with the provisions of paragraph 2 below, shall, except as provided in this Article, be subject to the laws and regulations of the Republic of Korea.

NAF Flexible Employee Definition. A civilian employee whose salary and benefits are paid for with NAF and who serves in an indefinite position on either a scheduled or an as needed basis.

PART II. ABBREVIATIONS

AAFES	Army and Air Force Exchange Service
ACoS	Assistant Chief of Staff
AFOSI	Air Force Office of Special Investigations
APF	Appropriated Funds
CoS	Chief of Staff
DeCA	Defense Commissary Agency
DFWG	Duty-Free Working Group
DoDEA	Department of Defense Education Activity

DoW	Department of War
FKAQ	USFK Acquisition Management
FKPM	USFK Provost Marshal
GPC	Government Purchase Card
IA(s)	Issuing Agency/Agencies
IC	Invited Contractor
KN	Korean National
LN	Local National
MSC	Military Sealift Command
MWR	Military, Welfare and Recreation
NAF	Non-Appropriated Funds
ROK	Republic of Korea
SOFA	Status of Forces Agreement
TAD	Temporary Additional Duty
TR	Technical Representative
UNC	United Nations Command
UNCMAC	United Nations Command Military Armistice
USO	United Service Organization
USSO	United States Seamen Organization

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